

**Kent County Department of Social Services
Advisory Board Meeting Minutes
January 17, 2017 3:30 PM**

Present: David Kelley, Shelley Heller, Olythea Hunley, Charlotte Potts, Bill Washington, Shelly Neal-Edwards, Patty Dahle (scribe)

Absent: Kevin Karpowicz Rosalie Kuechler, Darlene Spurrier

Presentation: Family Investment Presentation with Questions and Answers

▪ **Chairperson's Report (Dave Kelley):**

- Approval of minutes from October 17, 2016 board meeting: Motion to approve made by Bill Washington second by Charlotte Potts, motion carried by unanimous vote.
- Dave welcomed Shelly Neal-Edwards as the New Director of the Department of Social Services this was her first meeting with the Advisory Board.

▪ **Kent County Community Assistance Fund (Lee Hunley)**

- November 4th – Vendor Day. Vendors that participated were Thirty One, Pampered Chief, Lula Roe, Origami Owl, Lila Rose, Tastefully Simple, and Carolyn's Creations. It was a very successful event for both the Vendors as well as the Kent County CARES Foundation.
 - Lee reported out on the dollar amounts that were made.
 - 50/50 = 435.00 - \$217.50 to KCCARES and \$217.50 to winner who graciously donated monies back to fund.
 - Total % of sales donated to Fund was \$167.00
 - Fundraising committee will consider doing this again next year but extend it for a longer period as 2 hours seemed short.
- Lori Wheeler event has been scheduled for May 18, 2017 it will be held at the American Legion in Chestertown.
- Fundraising Committee continues to work and look at different options. Currently working with JR to hold an event at that Lemon Leaf where proceeds will benefit the fund.
- A fundraising meeting will be held in February to start looking at more options for the year.

▪ **Director's Report (Shelly Neal - Edwards):**

- Shelly expressed her enthusiasm to work with the Board. She reviewed her Bio.
 - There is a still one board vacancy.
 - Recommendations are warranted.
- Shelly spoke about the New Secretary at DHR who will be starting February 6,2017.
- The Board was asked if they would like to hold the meeting at the Shelter as presentation around Homeless will be given and it would be great for the new members to tour the facility. Shelly mentioned she will work to coordinate and advise if it could be arranged.
- The request for a board member to attend the MASSB Legislative meeting on Saturday January 28, 2017 was made. Shelly advised she would be going.

- **Motion to Adjourn:** With no additional business at hand, a motion to adjourn was made by Olythea Hunley at 4:35pm, seconded by Bill Washington. Motion carried by unanimous vote.

- The next meeting will be held Tuesday, February 21, 2017 at 3:30 pm at the **First United Methodist Church, 105 N Mill St, Chestertown, MD 21620**

Respectfully submitted,

Patty Dahle

Recording Secretary