

**Kent County Department of Social Services  
Advisory Board Meeting Minutes  
June 17, 2019 3:30 PM**

**Present:** Beverly Birkmire, Olythea Hunley, Bob Jacob, Kevin Karpowicz, Charlotte Potts, William Washington, Patty Dahle (scribe)

**Absent:** Karen Dioniosi, Rosalie Kuechler, Shelly Neal-Edwards, Tracy Williams

**Presentation:** Child Support Facts and Processes presentation given to Board by Kathy Nolan, Assistant Director, Lindsay Blume, Lead Worker, Child Support Administration.

**Chairperson's Report :**

- Approval of minutes from May 20, 2019 board meeting: Motion to approve made by Beverly Birkmire and second by Charlotte Potts motion carried by unanimous vote.

➤ **Kent County CARES Foundation**

- United Way monies were awarded to the CARES Foundation in the amount of \$3,000.00. This was the amount asked for.
- The Board was informed that the CAC Coordinator position was offered and has been filled. New Employee will begin on July 3, 2019

➤ **Director's Report** ( in Shelly Neal-Edwards absence Patty Dahle gave report):

- **Divisional Performance Report -May** reviewed at meeting. No questioned were raised.
- **Personnel changes:** The board was notified that the agency has had filled 2 open positions that were vacated due to retirements. Debbie Miekle who has worked in the Child Support office part-time for 10 years will be retiring at the end of the month.
- **Presentation Schedule for FY2020:** Board was asked to think about and determine what topics / programs they would be interested learning about in FY2020. Further discussion and planning will take place at the July 15, 2019 board meeting.
- **Reminder:**
  - **MASSB Annual Conference** The Annual Conference will be held on October 24 & 25, 2019 at the Hilton Garden Inn, Solomons Island.
- **Additional Topics**
  - **All Staff Event :** Thanked Ms. Birkmire for attending the Anti Stigma Training for Agency Staff on June 12, 2019. She expressed to the Board how informative the training was and the presenters were outstanding.
- **Motion to Adjourn:** With no addition business at hand, a motion to adjourn was made by Beverly Birkmire at 4:05pm, seconded by Kevin Karpowicz . Motion Carried by unanimous vote.

- The next meeting will be held July 15, 2019 at 3:30pm in the Child Support Conference Room, 315 High Street, Chestertown, MD.

Respectfully submitted,

Patty Dahle, Recording Secretary